



# Information Security Policy

The purpose of the Information Security Management System (ISMS) is to protect XMA Limited's information assets, in all formats, from all threats, internal or external, deliberate and or accidental.

The ISMS covers the supply and installation of network solutions, storage area networks, high performance computers, consumables, including the production, configuration and sale of personal computer systems.

This ISMS is designed in accordance to international standards and to enable compliance with Service Level Agreements (SLAs) and relevant UK and European legislation, laws and regulations. Its primary function is to preserve the reputation of XMA Limited for consistent, reliable and safe service and to minimise the risks to information.

The ISMS defines the methods and accountabilities for managing information in order to preserve:

- a. Confidentiality – To prevent disclosure of information to unauthorised persons
- b. Integrity – To assure that information is correct, reliable and complete
- c. Availability – To assure that information is available to those who need it, when they need it.

The responsibility for the ISMS is held with the SIRO, who ensures that all departments and staff co-operate and comply with the relevant ISMS procedures.

Approved by:

**CIO**

Date:

4/9/2019

**We are XMA**